

Mister Ben's Auto Spa Express
Application for Employment

Date:

It is our policy to recruit, hire and promote for all job classifications on the basis of merit, qualifications, and competence. This applies to all categories of employment. No aspect of employment shall be influenced by race, color, national origin, sex, age, or disability. All employment decisions will be made solely upon the basis of the individual qualifications as related to the requirements of the position being filled.

Personal Information

Last Name		First	Middle Initial	Social Security #
Home Street Address		City		St. Zip Code
Home Telephone No.	Business Telephone No.	Drivers License No.	State Issued	

Are you 16 years of age or older: Yes No If under 16 years of age, proof of age must be provided before hiring.

Is your citizenship or immigration status such that you can lawfully work in the U.S.? Yes No
If hired, employment will be dependent upon proof of citizenship and presentation of satisfactory identifying documents as required by Immigration & Naturalization Service Laws, (Complete required Form I-9).

Employment Interests

Position Applying for: Title		Date Available to Work:			Pay Expected			
<input type="checkbox"/> Full-Time		<input type="checkbox"/> Part-Time			<input type="checkbox"/> Temporary		<input type="checkbox"/> Summer	
Days & Hours Available to Work	Day:	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	From:							
	To:							

Have you ever been employed with us before? Yes No When? _____
Where? _____ What was your position? _____

Education and Skills

Circle Highest Grade Completed:	Grade School: 5 6 7 8	High School 9 10 11 12	College 1 2 3 4 5 6 7 8
Trade/Tech 1 2 3 4	GED Yes No	List any schools you are currently attending	

SKILLS: (List all skills you possess relevant to the position for which you are applying. Example: Typing, 10-key touch, etc.)

Have you been convicted of a felony or misdemeanor, or granted a deferred adjudication within the last five years?
 Yes No

Employment History

Starting with your current or most recent job, list all jobs in order. Please include all full time, part-time, and temporary positions. Remember, the accuracy of your application will be reviewed.

Employer Name	Date Started / Date Ended	Position			
Address	City	State	Supervisor	Telephone #	Ending Salary
Duties Performed					
Reason for Leaving					
Employer Name	Date Started / Date Ended	Position			
Address	City	State	Supervisor	Telephone #	Ending Salary
Duties Performed					
Reason for Leaving					